# THE WAR AMPUTATIONS OF CANADA FINANCIAL STATEMENTS DECEMBER 31, 2022

Independent Auditor's Report
Statement of Financial Position
Statement of Changes in Net Assets
Statement of Revenue and Expense
Statement of Cash Flows
Notes to the Financial Statements
Schedule - Allocation of Expenses



# KELLY HUIBERS MCNEELY

PROFESSIONAL CORPORATION

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of The War Amputations of Canada

#### **Qualified Opinion**

We have audited the accompanying financial statements of The War Amputations of Canada ("the Association"), which comprise the statement of financial position as at December 31, 2022, and the statements of changes in net assets, revenue and expense, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2022, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### **Basis for Qualified Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

In common with many not-for-profit organizations, the Association derives revenue from cash donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, net revenue, and cash flows from operations for the years ended December 31, 2022 and 2021, current assets as at December 31, 2022 and 2021, and net assets as at the beginning and the end of the years ended December 31, 2022 and 2021. The audit opinion on the financial statements for the year ended December 31, 2021 was also qualified because of the possible effects of this limitation in scope.

Responsibilities of Management and Those Charged with Governance for the Financial Statements Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, Management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
  that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

• Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Stittsville, Ontario June 28, 2023 Authorized to practise public accounting by The Chartered Professional Accountants of Ontario

Kelly Huiters Minerly Professional Corporation

# STATEMENT OF FINANCIAL POSITION

# As at December 31, 2022

	2022	2021
ASSETS		
CURRENT ASSETS		
Cash (note 3)	\$ 63,880,212	\$ 55,279,298
Short-term investments (note 4)	378,592	2,093,671
Accounts receivable	614,007	502,924
Key Tag supplies - at cost	335,619	198,113
Prepaid expenses	142,685	169,412
- 14 para 6 1 para 6 1	65,351,115	58,243,418
OTHER ASSETS		
Capital assets (note 5)	6,356,876	6,772,970
Long-term investments (note 4)	12,805,396	11,655,792
Assets held for pension liability (note 7)	8,699,042	8,942,869
Other (note 8)	177,981	176,143
	\$ 93,390,410	\$ 85,791,192
CURRENT LIABILITIES  Accounts payable and accrued liabilities Pension liability (note 6)  NET ASSETS  Unrestricted Invested in capital assets Internally restricted (note 9) Externally restricted for endowment purposes (note 3)	\$ 1,802,048 9,335,402 11,137,450 11,133,674 6,356,876 64,560,000 202,410	\$ 3,820,353 2,904,641 6,724,994 12,559,818 6,772,970 59,560,000 173,410
	82,252,960	79,066,198
	\$ 93,390,410	\$ 85,791,192
APPROVED ON REHALE OF THE ROAPD		
APPROVED ON BEHALF OF THE BOARD		
Director Director		

# STATEMENT OF CHANGES IN NET ASSETS

				Externally restricted for		
	Unrestricted	Invested in capital assets	Internally restricted (note 9)	endowment purposes (note 3)	Total 2022	Total 2021
NET ASSETS - BEGINNING OF YEAR	\$ 12,559,818	\$ 6,772,970	\$ 59,560,000	\$ 173,410	\$ 79,066,198	\$ 59,247,223
Net revenue (expense)	10,502,295	(580,934)	-	-	9,921,361	16,834,993
Remeasurements and other items	(6,764,599)	-	-	-	(6,764,599)	2,968,982
Endowment contributions	-	-	-	30,000	30,000	15,000
Transfers (from) to	(5,163,840)	164,840	5,000,000	(1,000)	-	-
NET ASSETS - END OF YEAR	\$ 11,133,674	\$ 6,356,876	\$ 64,560,000	\$ 202,410	\$82,252,960	\$ 79,066,198

# STATEMENT OF REVENUE AND EXPENSE

	2022	2021
DEVENITE		
REVENUE		
Key Tag Service Division - sheltered workshop for the	f 26 661 <b>2</b> 60	e 20 520 420
employment of the disabled (note 1)	\$ 36,661,269	
Bequests	8,909,311	8,728,556
Investment loss	(460,575)	(135,995)
Donations and miscellaneous	877,484	760,909
	45,987,489	48,881,899
EXPENSE		
Adult amputee program	3,660,348	2,554,991
At Your Service publication	236,763	225,928
CHAMP program	5,234,703	6,429,611
Corporate donor program	256,250	246,661
Directors' meetings	2,697	5,263
DRIVESAFE program	-	112,031
Key Tag Service Division - sheltered workshop for the		
employment of the disabled	16,882,350	15,842,253
Legal and audit	66,244	68,753
Miscellaneous	124,363	77,677
PLAYSAFE program	1,977,708	2,211,824
Prosthetics research and education funding	540,994	464,072
Public awareness	36,265	40,064
Service bureau and advocacy	2,989,178	2,752,909
Special programs	26,704	26,099
Special projects	3,100,682	-
Veterans' issues - special	662,849	653,652
Video distribution	1,969	5,735
Widows' assistance program	266,061	329,383
	36,066,128	32,046,906
NET REVENUE	\$ 9,921,361	\$ 16,834,993

# STATEMENT OF CASH FLOWS

	2022	2021
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Net revenue	\$ 9,921,361	\$ 16,834,993
Items not affecting cash:	,	
Amortization of capital assets	580,934	820,261
Loss on disposal of capital assets	-	145,909
Changes in fair value of investments	2,062,205	(241,570)
Pension expense	630,411	956,721
Payments for employment benefits	(964,249)	(965,181)
Net change in non-cash working capital items:	, , ,	, , ,
Accounts receivable	(111,083)	37,759
Key Tag supplies - at cost	(137,506)	167,507
Prepaid expenses	26,727	57,697
Other assets	(1,838)	38,012
Accounts payable and accrued liabilities	(2,018,305)	(298,886)
	9,988,657	17,553,222
INVESTING ACTIVITIES		
Proceeds on redemption of investments	1,371,950	4,015,941
Purchase of investments	(2,624,853)	(2,606,186)
Purchase of capital assets	(164,840)	(118,584)
	(1,417,743)	1,291,171
FINANCING ACTIVITIES		
Endowment contributions	30,000	15,000
NET CHANGE IN CASH	8,600,914	18,859,393
CASH - BEGINNING OF YEAR	55,279,298	36,419,905
CASH - END OF YEAR	\$ 63,880,212	\$ 55,279,298

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 1. PURPOSE OF THE ORGANIZATION AND BASIS OF PRESENTATION

The primary purpose of The War Amputations of Canada ("the Association") is to provide financial and advisory services to those who have lost a limb, limbs or total eyesight in military service in the Armed Forces of Canada or her allies during time of war and to provide similar services to persons resident in Canada who have undergone amputation for causes other than war.

The Association is a registered charity, exempt from income taxes under subsection 149(1)(f) of the Income Tax Act (Canada), and is incorporated under the Canada Notfor-profit Corporations Act.

#### **Key Tag Service Division**

In 1946, the Association created the Key Tag Service Division to provide employment for returning disabled veterans from the Second World War. This service was recognized as a sheltered workshop. During the intervening years, disabled Canadians have continued to find employment at the Key Tag Service Division. The Key Tag Service Division is dedicated to providing employment to disabled Canadians.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are prepared by management in accordance with Canadian accounting standards for not-for-profit organizations and include the accounts of the National Headquarters and the Key Tag Service Division.

#### **Investments**

The Association's investments (notes 4 and 7) are measured at fair value using quoted market prices. Changes in fair value are included in the statement of revenue and expense.

#### Capital Assets

Capital assets are initially recorded at cost and are then amortized over their estimated useful service lives, using the declining-balance method, at the following annual rates:

Buildings - 5% Furniture, machinery and equipment - 25%

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Revenue Recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are deferred and recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received.

Endowment contributions are recognized as direct increases in net assets.

#### **Employee Future Benefits**

The Association provides retirement benefits for its Key Tag Service Division employees and their survivors under a defined benefit pension plan ("the Key Tag Service Pension Plan") based on length of service and final average earnings. The Association funds its share of the Key Tag Service Pension Plan. On January 1, 2012, the Key Tag Service Pension Plan was amended so that all future benefits accruing on and after this date for new employees would be on a defined contribution basis.

Certain members of senior management are members of various unfunded defined benefit pension plans (Executive Pension Plans) with benefits paid by the Association based on a fixed percentage of final earnings offset by pension provided by other plans of the Association.

The related accrued benefit obligations are actuarially determined based on the most recently completed actuarial valuation prepared for funding purposes of the Key Tag Service Pension Plan. Under the immediate recognition approach, the total cost, excluding remeasurements and other items, is included in net revenue for the year. Actuarial gains and losses, past service costs and other remeasurements and other items are recognized directly in net assets.

The Association also maintains a defined contribution plan for its National Headquarters employees. Contributions based on 5% of employee earnings are expensed as paid.

#### Allocation of Expenses

Occupancy, general office and amortization expenses relating to the National Headquarters are allocated to certain programs in order to reflect support provided to these areas. These expenses are allocated based on estimates of usage.

A portion of other salaries and benefits expenses are allocated to certain programs in order to reflect support provided to these areas. These expenses are allocated based on estimates of time spent by the relevant personnel on these programs.

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expense during the reporting periods. Actual results could differ from those estimates.

#### 3. CASH

The Association receives a significant portion of its funding immediately prior to the year-end. These funds are used to finance the operations of its charitable activities in the ensuing year.

Net assets restricted for endowment purposes include gifts to the Association stipulating the resources be maintained permanently and that only interest earned may be used in designated programs. The Garry Nicol endowment allows for \$1,000 to be utilized each year on prosthetics for children. Endowments are invested in cash. Principal amounts received to date are as follows:

	2022	2021
Ed McAndrew	\$ 25,000 \$	25,000
Griffith and Christina Lloyd	75,000	65,000
Kerr Estate	53,000	53,000
Lewis Manne	20,000	20,000
Michael Lifshitz	410	410
Robert Elliot	10,000	10,000
Garry Nicol	19,000	-
	\$ 202,410 \$	173,410

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 4. INVESTMENTS

		2022	2021
Short-term investments:	Φ	170 240	Ф. 1.100.257
Cash and cash equivalents Corporate bonds and fixed income notes	\$	178,349 200,243	\$ 1,199,257 894,414
	\$	378,592	\$ 2,093,671
Long-term investments:			
E	\$	568,740	\$ 654,209
Corporate bonds and fixed income notes	-	9,903,596	10,793,701
Mutual funds		2,333,060	207,882
	\$1	2,805,396	\$11,655,792

Government bonds bear interest at fixed rates ranging from 2.3% to 3.8% and mature between 2031 to 2033 (2021 - 1.1% to 2.7% and mature between 2027 to 2029).

Corporate bonds and fixed income notes bear interest at fixed rates ranging from 1.2% to 5.1% and mature between 2023 and 2032 (2021 - 1.2% to 4.2% and mature between 2022 to 2030).

# NOTES TO THE FINANCIAL STATEMENTS

# **December 31, 2022**

# 5. CAPITAL ASSETS

	Cost	ccumulated mortization	2022 Net Book Value
Land Buildings Furniture, machinery and equipment	\$ 1,725,546 9,795,640 4,204,732	6,381,946 2,987,096	1,725,546 3,413,694 1,217,636
	\$ 15,725,918	\$ 9,369,042	\$ 6,356,876
	Cost	ccumulated mortization	2021 Net Book Value
Land Buildings Furniture, machinery and equipment	\$ 1,725,546 9,795,640 4,039,892	\$ 6,205,435 2,582,673	\$ 1,725,546 3,590,205 1,457,219
	\$ 15,561,078	\$ 8,788,108	\$ 6,772,970

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 6. EMPLOYEE FUTURE BENEFITS

Extrapolations of actuarial valuations prepared as at December 31, 2021 (2021 - January 1, 2020) indicated the following information as at the measurement dates of December 31 each year:

			2022
	Executive Pension Plans (note 7)	Key Tag Service Pension Plan	Total
Fair value of plan assets Accrued benefit obligation		\$ 35,082,047 (35,763,807)	
Pension asset (liability)	\$ (8,653,642)	\$ (681,760)	\$ (9,335,402)
			2021
	Executive Pension Plans (note 7)	Key Tag Service Pension Plan	Total
Fair value of plan assets Accrued benefit obligation		\$ 40,585,251 (33,733,197)	

#### 7. ASSETS HELD FOR PENSION LIABILITY

The following assets are held with the intention to pay pension benefits under the Executive Pension Plans (note 6).

	2022	2021
Manulife Balance Fund Guaranteed investment accounts bearing interest at fixed	\$ 6,650,732 \$	6,723,359
rates ranging from 1.3% to 2.8% and maturing within five years	2,048,310	2,219,510
	\$ 8,699,042 \$	8,942,869

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 8. OTHER ASSETS

Other assets represent the present value of donations receivable by the Association as beneficiary of irrevocable gifted charitable remainder life insurance and trust policies.

#### 9. INTERNALLY RESTRICTED NET ASSETS

The National Board of Directors has approved internally restricted net assets for:

- a) long-term commitments made with respect to children enrolled in the Child Amputee (CHAMP) program;
- b) a special prosthetic and research fund: (i) to address the prosthetic needs of Canadian amputees in circumstances where a standard prosthetic limb will not provide the quality of life required by the amputee; and, (ii) to carry out requisite research with respect to scientific advances in the field of prosthetic limbs; and,
- c) survivors' subsistence grants of \$2,000 per member on the death of an active member and \$1,000 on the death of the spouse. Payment of these grants is at the discretion of the respective branch executives on the basis of need.

	2022	2021
CHAMP program Prosthetics research fund Survivors' subsistence grants	\$ 54,500,000 10,000,000 60,000	\$ 54,500,000 5,000,000 60,000
	\$ 64,560,000	\$ 59,560,000

#### 10. COMMITMENTS

Minimum annual lease payments relate to office space and equipment leases as follows:

Year ending December 31,	2023	-	\$ 194,386
<u>-</u>	2024	-	93,619
	2025	-	93,619
	2026	-	64,284

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

# 11. ADDITIONAL INFORMATION TO COMPLY WITH THE DISCLOSURE REQUIREMENTS OF THE CHARITABLE FUNDRAISING ACT (ALBERTA)

Key Tag Service Division expenses include \$129,107 (2021 - \$98,913) for employees whose principal duties involve fundraising.

#### 12. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following analysis provides a measure of the Association's risk exposure and concentrations. The Association does not use derivative financial instruments to manage its risks.

#### Investment Risk

Investments in financial instruments render the Association subject to investment risks. Interest rate risk is the risk arising from fluctuations in interest rates and their degree of volatility. There is also the risk arising from the failure of a party to a financial instrument to discharge an obligation when it is due. Market risk is the risk to the value of a financial instrument due to fluctuations in market prices, whether these fluctuations are caused by factors specific to the investment itself or to its issuer, or by factors pertinent to all investments on the market.

#### Credit Risk

Credit risk is the risk one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

#### Concentration of Risk

Concentration of risk exists when a significant proportion of the portfolio is invested in securities with similar characteristics or subject to similar economic, political and other conditions, the Association's investments are detailed in notes 4 and 7.

#### Currency Risk

The Association is exposed to currency risk as the value of financial instruments denominated in US dollars will fluctuate due to changes in the exchange rate. Cash includes \$14,485 (2021 - \$12,282) denominated in US dollars. Investments include \$nil (2021 - \$nil) denominated in US dollars.

#### NOTES TO THE FINANCIAL STATEMENTS

#### **December 31, 2022**

#### 13. COVID-19

On March 11, 2020, the World Health Organization categorized COVID-19 as a global pandemic. The onset of the COVID-19 pandemic resulted in the federal and provincial governments enacting emergency measures to combat the spread of the virus. These measures, which included the implementation of travel bans, self-imposed quarantine periods, and social distancing, caused material disruption to businesses and organizations globally. As a consequence for the Association, there has been a limitation on the ability to carry out its purpose, such as:

- Providing financial and advisory services, and artificial limbs, to those in need;
- Providing support and spreading awareness through a variety of in-person events, such as seminars and meetings for child amputees and their families, together with presentations to schools and community groups to educate on subjects such as living with amputation and accident prevention; and,
- Providing employment to disabled Canadians.

Management anticipates operations to continue to return to a more robust level in 2023.

In addition, the federal government introduced a variety of financial support programs to aid those impacted by the outbreak. Due to the uncertainty surrounding the economic outlook for the year, the Association applied for and received \$1,191,482 in 2020 in relation to the Canada Emergency Wage Subsidy (CEWS) program. These claims are based on Management's interpretation of the applicable legislation in the Income Tax Act and are subject to review by Canada Revenue Agency (CRA). Any future CRA adjustments to these CEWS claims will be recorded by the Association in the year of the adjustment.

# **SCHEDULE - ALLOCATION OF EXPENSES**

	Adult amputee program	At Your Service ublication	CHAMP program	•	Corporate donor program	P	PLAYSAFE program	re	Prosthetics esearch and education funding	 Service ureau and advocacy	Veterans' issues - special	Total 2022
Occupancy, general office and amortization Salaries and benefits	\$ 30,866 205,897	\$ 30,866 205,897	\$ 185,190 1,235,382	\$	30,866 205,897	\$	30,866 205,897	\$	61,731 411,794	\$ 216,059 1,441,279	\$ 30,866 205,897	\$ 617,310 4,117,940
	\$ 236,763	\$ 236,763	\$ 1,420,572	\$	236,763	\$	236,763	\$	473,525	\$ 1,657,338	\$ 236,763	\$ 4,735,250
	Adult amputee program	At Your Service ublication	CHAMP program	•	Corporate donor program		PLAYSAFE program	re	Prosthetics esearch and education funding	 Service ureau and advocacy	Veterans' issues - special	Total 2021
Occupancy, general office and amortization Salaries and benefits	\$ 32,724 193,204	\$ 32,724 193,204	\$ 196,346 1,159,224	\$	32,724 193,204	\$	32,724 193,204	\$	65,448 386,408	\$ 229,069 1,352,427	\$ 32,724 193,204	\$ 654,483 3,864,079
	\$ 225,928	\$ 225,928	\$ 1,355,570	\$	225,928	\$	225,928	\$	451,856	\$ 1,581,496	\$ 225,928	\$ 4,518,562